



City of Whitewater

201 South Elm Street, PO Box 149
Whitewater, KS 67154
316-799-2445

CITY OF WHITEWATER INVITATION TO BID (ITB)

CITY OFFICE 3-STALL PARKING - E. Topeka

ITB No.: 2025-09-CBPAR3

Issue Date: July 14, 2025

Closing Date: TBD

1. Introduction

The City of Whitewater is accepting bids for the construction of a 3-stall parking area located north of the City Office building along East Topeka Street. This parking configuration aligns with the original site development plans for the property.

2. Scope of Work

- Site preparation and grading
- Curbing and paving for 3 parking stalls
- Drainage accommodations if necessary
- Compliance with all applicable codes and regulations

Interested contractors are encouraged to review the original site plans, available upon request at the City Building.

Site Visit: A mandatory pre-bid site visit must be scheduled through the City Clerk, Anne Morrow:
cityclerk@whitewaterks.gov **Possible Site Visit Date:** _____

3. Bid Submission Requirements

All bids must include:

- Completed Bid Form (Attachment A)
- Cost for estimated projects scheduled
- Evidence of required licenses and certifications
- List of recent, similar projects completed within the last 5 years
- Proof of insurance and bonding capacity

4. Contract Term

This contract can be for one time service and/or multi-period service schedule. We currently do not have an estimated start date for this project and needs bids to complete our planning stage.

5. Instructions to Bidders

Bids must be submitted in a sealed envelope clearly marked:

"Bid for 3-Stall Parking – ITB No.: 2025-09-CBPAR3"

to:

City of Whitewater
Anne Morrow
201 S Elm, PO Box 149
Whitewater, KS 67154

Or emailed with Subject Line:

“Bid for 3-Stall Parking – ITB No.: 2025-09-CBPAR3”

to:

Anne Morrow
City Clerk
cityclerk@whitewaterks.gov

6. Evaluation Criteria

Bids will be evaluated based on:

- Cost/Price
- Quality
- Proposed timeline/ Delivery
- Compliance with technical specifications and past performance

7. Contact Information

For questions regarding this ITB, contact:

Anne Morrow
City Clerk
Email: cityclerk@whitewaterks.gov
Office Phone: 316-799-2445

OR

Andrew Hanna
City Superintendent
Email: citysuper@whitewaterks.gov
Office Phone: 316-799-2445